

# Job Postings:

## Urgent Care

### LVN Per Diem

**Pay:** \$31.00 - \$36.00 per hour

#### JOB SUMMARY:

Provide direct patient care under the guidelines of the Vocational Nurse Practice Act. Maintain a professional, positive and caring attitude at all times.

#### Responsibilities:

- Obtain complete and accurate vital signs and assist patients to exam rooms.
- Obtain specimens, such as urine, as needed.
- Obtain and document all pertinent information in patient charts utilizing EMR system.
- Anticipate, assist and perform procedures ordered by provider.
- Maintain timely patient flow and room availability. Maintain patient safety and confidentiality.
- Reinforce patient education and participate in patient teaching.
- Stock and maintain exam rooms, nursing stations and individual workstations
- Participate in unit duties, such as cleaning and sterilizing instruments and ordering supplies.
- Maintain and monitor all equipment used for patient care and testing. Report any discrepancy to supervisor.
- Assist with training and orientation of new personnel.
- Actively participate in nursing/lab QA by identifying problems, providing solutions and evaluating outcomes.
- Ensure appropriate handling and accurate documentation of all medications ordered by provider.
- Be knowledgeable of referral system, ensuring accurate and timely follow-through with all referrals generated.
- Be competent with all aspects of patient care provided in each department, thus able to float to all departments.
- Supervise patient care performed by Medical Assistant(s).
- Assume responsibility for narcotic medications as assigned.
- Maintain crash cart, emergency drugs and equipment as assigned.

- Responsible for IV therapy and blood withdrawal within scope of practice.
- Assess fee tickets for accuracy and completeness.
- Perform arterial blood withdrawal.
- Perform lab QC and proficiency testing, as assigned, when lab personnel is not available.
- Perform all laboratory testing done on site when lab personnel is not available.
- Ensure that all test results including EKG and lab results are reviewed and initialed by physician as soon as completed.
- Use HVVMG computers as they pertain to job.
- Initiate and appropriately participate in a Code White, Code Blue and Code Red within the guidelines of scope of practice
- Exercise universal precautions in all patient care.
- Perform other duties as assigned

Requirements:

- Graduate from an accredited school for Licensed Vocational Nurses. At least one year acute hospital experience preferred.
- Current California CPR certification.
- IV and blood withdrawal certification.
- ACLS certification is required within first 6 months of employment
- Excellent written and verbal communication skills.
- Ability to handle and prioritize tasks in order to meet all given deadlines and productivity goals
- Ability to responsibly handle matters of a confidential nature.
- Ability to work in a multi-task, high-stress environment.